

Minutes of
Saanich Peninsula Memorial Park Society
Board Meeting
January 28, 2020

Directors Present:

Sheilah Fea, Jane Batty, Linda Pendray, Ross Imrie, Tim Chad, Bruce McLarty, Floyd Mailhot, Malcolm Brailsford, Dick Reynolds.

Regrets: Nola Silzer

Liaisons: Chad Rintoul, Sidney. Heather Gartshore, North Saanich.

Executive Director: Brad Edgett

1. Meeting Called to Order
 - a. Sheilah called the meeting to order at 3:57 pm.
2. Approval of Agenda
 - a. The agenda was circulated.
 - b. Linda motioned to approve the Agenda, Bruce seconded, agenda was approved.
3. Approval of the January Minutes
 - a. Dated changed on the printed minutes from the next meeting.
 - b. Malcolm motioned to approve the Jan 28, 2020 Minutes. Seconded by Tim. Minutes were approved.
4. Business Arising
 - a. No Business arising from past minutes.
5. Report from Sidney
 - a. Sidney Council and Staff are currently working on the budget. MPS funding is secured for many years.
 - b. Council liaison position for the Economic Steering Committee has been eliminated. Brad will make a presentation to Sidney Council at an upcoming meeting.

6. Report from North Saanich
 - a. Council and COW Meetings will be livestreamed in the near future
 - b. Application for Zoning Bylaw Amendment for 1835 John Road to permit cannabis cultivation within the 5 existing building
 - c. Strategic Plan update
 - d. Improvements to pedestrian safety near Deep Cove Elementary School
 - e. Reduction of speed limits on Landsend Road from 60 km to 50 km
 - f. Appointments to Committees, Commissions and Boards have been made
 - g. Brad will present to North Saanich Council on March 2nd.

7. Report from SD63
 - a. Nola sends her regrets and emailed a report to be included in the minutes. Please see attachment.

8. Foundation Report
 - a. We received an email from Steve Duck thanking the Foundation and MPS Boards following the expiration of his term as past-chair.
 - b. The MPS Board would like to thank Steve Duck for his many years of service as the Foundation Chair and Past Chair.
 - c. Jane motioned to respond to Steve's email sending thanks on behalf of the Board. Motion seconded by Floyd. Motion passed.

9. Chair's Report
 - a. Thank you to everyone who participated in the strategic planning session. The session was very positive and successful because of the participation of all Board members. Susan Simosko did a great job facilitating the session and we thank the Town of Sidney and Fire Hall for allowing us to use their space.

Brad thanked the Board for participating in the strategic planning session. Both the staff and Board sessions echoed each other, making it easy to work on a 5 year plan moving the Centre forward.
 - b. The Board needs to brainstorm fundraising ideas and decide on a timeline for when we want to start asking for money again.
 - c. Ross suggested a fundraising session which will take place after the February MPS Board Meeting. Brad will email a list of past fundraisers and the capital budget.

10. Treasurers Report

- a. Still working on the new portfolio. We still have some shares that haven't been moved yet, they are earning good interest there is no urgency to move them yet.
- b. Ross motioned to receive the financial information, seconded by Tim. Motion passed.

11. Report from Executive Director:

- a. Cathy Hale was in a car accident at the beginning of January and has broken both of her legs resulting in surgery and a long recovery. She is still in the hospital because her house is not suitable for her to recover at and she doesn't have a support system. Brad has been visiting everyday bringing her what she needs and working remotely on our accounting.
- b. Facilities Manager, Bill Lushaw, will be retiring around June 1. He is the longest tenured employee at the Centre and worked closely with the Board while the Centre was being built. It is important that we recognize him for his service, we will look at hosting a farewell dinner. We also have the opportunity to name Room 2 after Bill which the Board can discuss at a future meeting.

Brad is working on a succession plan with Bill's assistant Shayne Thomas for the interim position.

- c. Union contract was signed on January 1. The new Technical Director has been hired, the two assistant technical director positions still need to be filled.
Paul Masters has moved into an audio/visual role on the rental side of the building. He still has a number of hours a month to work in the Theatre.
- d. Still waiting to hear from the Peninsula Soccer president on the lease. Brad and Sheilah will attend the PSA AGM.

[Next Meeting Date:](#) Our next meeting will be held on Tuesday, February 25, 2020.

Adjournment at 4:50 pm, followed by an in camera discussion with and without management.

School District 63 Report January 28, 2020

Parkland

- Parkland staff and students did an awesome job collecting food and cash donations for the Sidney Food Bank. In addition to large quantities of non-perishable food they raised \$1960.

Brentwood

- Held the first Indigenous Education "Coffee Club" in December and many families came to share in reading stories, networking, and making holiday crafts.
- Brentwood PAC supported the "Artist in Residence" program and we will be soon be sharing musical stylings winter concert!

North Saanich

- All NSMS classes received Technology and Addiction presentations from Shannon Husk. This program is fully funded by BC Responsible Gaming.
- We had an extremely successful Winter Dance in December. Big thanks to teachers Maryke Jones and Kristi Timmermans for leading this opportunity for students to socialize.

Stelly's

- The BC High School Swim Championships were recently held in Richmond. The team won 4 provincial medals in the 100 free and 100 IM, the 50 free and the 50 fly. The girls, boys and mixed relay teams also qualified for several finals and did an awesome job of representing our school both in and out of the water.
- The rowing team demonstrated excellent skill, effort and heart the entire season culminating in a 4th place overall in the City Championships.
- Senior Girls' Volleyball Team placed second in the Island Championship and placed 13th place finish at provincials!
- A talented group of cross country runners competed at the BC Cross Country Championships. In the sr. boys' race, a third place finish missing 2nd place by 1 second!
- The Indigenous leadership students met BC Education Minister Rob Fleming at the 25th annual Indigenous Education Conference in Vancouver.
- The music department sparkled in the annual Sidney Sparkles Parade. The group, sounded amazing for the thousands of people that lined the streets in Sidney.

Cordova Bay

- Grade 4/5 students will start the intergenerational photography program with volunteers from the Cordova Bay 55+ Centre next week. This program runs every two years with students gaining skills in composition, lighting and artistic elements of photography.