

Minutes of
Saanich Peninsula Memorial Park Society
Board Meeting
January 26, 2021

Directors Present:

Sheilah Fea, Jane Batty, Linda Pendray, Ross Imrie, Malcolm Brailsford, Dick Reynolds, Bruce McLarty, Floyd Mailhot.

Liaisons: Scott Garnett, Sidney. Heather Gartshore, North Saanich. Nola Silzer, SD63.

Executive Director: Brad Edgett

1. Meeting Called to Order
 - a. Sheilah called the meeting to order at 4:00 pm.

2. Approval of Agenda
 - a. The agenda was circulated.
 - b. Addition of New Policy under Treasurers Report.
 - c. Malcolm moved to approve the agenda seconded by Bruce, agenda was approved.

3. Approval of the June Minutes
 - a. Jane motioned to approve the October minutes, seconded by Malcolm, minutes were approved.

4. Report from North Saanich
 - a. OAC review is underway; many opportunities for participation
 - b. Sandown Community Regenerative Agriculture lease agreement signed in November
 - c. COVID-19 Safe Restart Grant Funding
 - Grant Distribution Process
 - Saanich Peninsula Lions Food Bank
 - Panorama
 - d. Budget Engagement
 - e. Active Transpiration Engagement
 - f. Open Air Burning Bylaw and Fire Prevention and Regulation Bylaw
 - g. Green Waste Disposal Strategy
 - h. Strategic Planning; Library service – current concept of new VIRL vs. GVPL
 - i. Director of Engineering vacancy

5. Report from Sidney
 - a. Budget process to begin on Monday, February 1
 - b. A portion of the 2.8 million Covid Safe Restart Grant Funding will go towards recouping tax cuts from 2020.

6. Chairs Report
 - a. Welcome to our new Sidney council liaison Scott Garnett
 - b. Tim Chad has resigned from the Board. We are sad to see him leave as he has been a crucial member of MPS as a Board member or liaison for over 20 years. We have the opportunity to name Room 6 after Tim for his years of service on the MPS Board. Board to discuss further about having a dedication in the fall.

7. Treasurers Report
 - a. Ross motioned to adopt a new policy that the MPS Board is to provide an annual review of the Executive Director's performance in January of each year, documented and kept by the Board Chair.
Motion Seconded by Linda, motion passed.
 - b. Ross provided an update on the Scotia McLeod Manage Portfolio for the past calendar year. The portfolios for both MPS and the Foundation are up 6.5%. Our preferred shares are still returning at 7-7.5%. Ross is reluctant to sell the preferred shares because their returns are still good.

8. Report from Executive Director:
 - a. In January the budget is usually presented to the Board. Brad busses the budget on a 5-year rolling average system. Because of the pandemic, it does not make sense to present a rolling average budget. Instead, Brad would like to present 3 budgets as the year progresses with the covid restrictions.

Ross motioned to allow Brad to present three budgets for the 2021 calendar year, seconded by Jane. Motion passed.
 - b. Parkland Track campaign has raised \$15,000 from the public. We have been short-listed for two government grants. It has been a pleasure working with Lizanne Chicanot, Principle of Parkland.
 - c. Stage One Arts Facilities - In the report we are compared to other performing arts Centres however the CRD does not consider the Winspear to be an arts and culture Centre they deem us to be a multi-use facility.
We do not receive any funding grants from the CRD.
The Winspear has a different funding model compared to the other theatres

listed. The Royal and McPherson are owned by Victoria, Saanich and Oak Bay and receive grants from the CRD. Any of their capital repairs are paid by the municipalities. Whereas we must generate our own income to sustain the business and maintain our facilities.

We would prefer a regional approach to how the grants are decided so that smaller performing arts groups will be allowed to use our facility.

Next Meeting Date: Our next meeting will be held on Tuesday, February 23 at 4:00pm.

Adjournment at 5:30 pm, followed by in camera with and without management.